Business Gateway

E·GOV

Governance Board Meeting

December 21, 2005

Purpose:

➢ Inform the Governance Board of:

- MOU Status
- PMA Scorecard Update
- Funding Discussion
- Overall Project Updates

Expected Outcome:

➢ A clear understanding regarding project management updates, major accomplishments to date and key project activities now until September 30, 2006

➢ **Project Management Review:**

- MOU Status
- PMA Scorecard Update
- Funding Discussion
- Planning for Out-Years

➢ **Project Status Overview:**

- Business.gov Design Update
- Design/Development
- Operations & Maintenance
- Next Steps

Project Management Review

➢ ## MOU Status:

- Received signed MOU's from the following agencies:
  - EPA, GSA, and HUD
- Agencies have 45 days from the signing of their appropriation bill to transfer funds to SBA

➢ ## PMA Scorecard Update:

- All agencies were GREEN for Q4 FY05 and Q1 FY06 milestones.

Summary of Agency MOU Status	
Received MOU	
EPA, GSA, and HUD	
Funding Transfer	
None	
Total Agencies	22

Business Gateway Funding

- ## Government-Wide e-gov Restrictions
  - Reprogramming Letters
  - Reduced Funding Priorities

- ## Business Gateway FY 08 Funding Model
  - Kick off in March 2006
  - Vote in May 2006

Project Status Overview

➢ **Major Activities Since August 4, 2005:**

- Began Development of Wireframe: **9/30/05**
- Presented Initial Draft Wireframe: **11/9/05**
- Completed Wireframe: **12/6/05**
- Developed *About Us* Page
  http://www.business.gov/general/pmo_doc/pmo_documents.html
  12/14/05
- Completed Draft of Graphics/Artwork: **12/19/05**

➢ **Major Activities Planned FY06:**

- Research/outreach to create Communication Plan
- Usability Testing
- Update Look/Feel (Graphics/Artwork for business.gov)
- Monitor Customer Satisfaction (ForeSee's ACSI) and Identify Enhancements Based on Feedback

Design/Development: Portal

➢ *Major Activities Since August 4, 2005:*

- Acquired Technical Support Contractors for portal implementation **10/15/05**
- Analyzed Initial Requirements for COMPASS: **11/01/05**
- Completed Initial Draft of Concept of Operations v.1 for Portal: **12/14/05**

➢ *Major Activities Planned FY06:*

- Finalize Concept of Operations
- Move Hosting Location for Portal
- Finalize Consolidated Portal Requirements
- Begin Portal Design
- Configure Portal
- Conduct Acceptance Testing
- Complete Installation of Integrated Portal (business.gov/forms.gov)

Design/Development: Compliance Assistance/Content

- ➤ *Major Activities Since August 4, 2005:*
  - Conducted First Data Call for Compliance Tools: **9/30/05**
  - Finalized COMPASS Requirements: **10/21/05**
  - Completed Business Needs Document: **11/15/05**
  - Formally Defined Compliance Assistance: **11/28/05**
  - Provided Input into the Draft of CONOps v.1: **12/14/05**
  - Preparation for Data Call Effort: **12/23/05**

- ➤ *Major Activities Planned FY06:*
  - Publishing Compliance Resources/tools from Q4 data call
  - Continue to support Data Call effort
    - Assist with Draft RFI and RFP for Automated Tool for Search, categorizing, and content mgmt
  - Assist with Implementation of Alpha Release of Portal

➢ *Major Activities Since August 4, 2005:*

- Completed Process for Maintaining Form Content: **11/09/05**
- Began to Integrate with ROCIS: **11/15/05**
- Completed Enhancements for Forms Catalog: 12/14/05
- Forms to date 5,537 forms, 52 federal agencies

➢ *Major Activities Planned FY06:*

- Complete Integration with ROCIS
- Complete Enhancements to Forms Catalog (V 2.2)
- Integrate Hosting Costs with Business.gov

➤ ***Major Activities Since August 4, 2005:***

- Implemented Surface Coal Pilot: **9/30/05**
- Completed Data Harmonization Approach Document: **9/30/05**
- Conducted Market Research and Documented Lessons Learned from Pilot: **10/15/05**
- Began Identification for Next Vertical: **11/21/05**
- Identified Viable Vertical Opportunity: **12/14/05**

➤ ***Major Activities Planned FY06:***

- Begin Work on Next Vertical
- Implement Pilot for Next Vertical

- ➢ Action Items for Governance Board:
  - Comment on Portal Concept of Operations   2/2006
  - Respond to Q2 Data Call   3/2006
    - Topic directory input
    - Distribute the Data Call
  - Kick off FY08 Funding Group   3/2006
  - Vote on FY08 Funding Model   5/2006
- ➢ Find Meeting materials
  http://www.business.gov/general/pmo_doc/pmo_documents.html
- ➢ Next Advisory Group meeting
  - January 10, 2006, 10 am SBA, Eisenhower Conference Room, 2nd Floor